

# A G E N D A

## Social & Economic Development Scrutiny Committee

Date: **Thursday, 19th June, 2003**

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Time: **10.30 a.m.**

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Place: **Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of  
the meeting.

*For any further information please contact:*

*Paul James, Members' Services,  
Brockington, 35 Hafod Road, Hereford  
Tel:01432 260460 Fax:01432 260286*

***e-mail: [pjames@herefordshire.gov.uk](mailto:pjames@herefordshire.gov.uk)***

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**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the Social & Economic Development Scrutiny Committee

To: Councillor A.C.R. Chappell (Chairman)  
Councillor J. Stone (Vice-Chairman)

Councillors H. Bramer, R.B.A. Burke, M.R. Cunningham, Mrs. S.P.A. Daniels, B. Hunt, Mrs. R.F. Lincoln, P.G. Turpin and A.L. Williams.

Non-voting members: HALC; Herefordshire Voluntary action; Chamber of Commerce.

	Pages
<b>1. CHAIRMAN AND VICE-CHAIRMAN</b>	
To note the appointment at Council of Councillor A.C.R. Chappell as Chairman and Councillor J. Stone as Vice-Chairman.	
<b>2. APOLOGIES FOR ABSENCE</b>	
To receive apologies for absence.	
<b>3. NAMED SUBSTITUTES (IF ANY)</b>	
To receive details of Members nominated to attend the meeting in place of a Member of the Committee.	
<b>4. DECLARATIONS OF INTEREST</b>	
To receive any declarations of interest by Members in respect of items on the Agenda.	
<b>5. MINUTES</b>	1 - 8
To approve and sign the Minutes of the meeting held on 17 <sup>th</sup> March and 9 <sup>th</sup> April 2003.	
<b>6. SCRUTINY - ROLE AND TECHNIQUES</b>	9 - 10
To receive a presentation on the role of the scrutiny and the techniques that Scrutiny Committees can use in their work.	
<b>7. SCRUTINY COMMITTEE WORK PROGRAMME 2003/04</b>	11 - 14
To consider whether to make any changes or additions to the work programme for the Committee.	
<b>8. MEMBERSHIP OF THE VOLUNTARY SECTOR REVIEW</b>	15 - 16
To consider membership of the Voluntary Sector Review Team.	
<b>9. POLICY AND COMMUNITY DIRECTORATE 2002/03 FINAL QUARTER PERFORMANCE INDICATORS</b>	17 - 34

	To inform Members of the national and local performance indicator information for the final quarter of 2002/03 for the non-corporate functions of the Policy and Community Directorate, and to summarise the overall performance against targets for 2002/03.	
<b>10.</b>	<b>PAYMENT OF UNDISPUTED INVOICES WITHIN 30 DAYS</b>	<b>35 - 38</b>
	To consider the performance against this performance indicator during the financial year 2002/03.	
<b>11.</b>	<b>REVIEW OF COMMUNITY AND PARTNERSHIP INVOLVEMENT IN SCRUTINY</b>	<b>39 - 40</b>
	To consider additional membership of outside bodies to the Social and Economic Development Scrutiny Committee.	